

**Selectmen's Business Meeting Minutes**  
**Wednesday, April 22, 2020**  
**Pike Hall at 5:00 PM**

Call to order:

1. Selectmen meeting was held via teleconference due to Coronavirus outbreak with holding the recommendation of CDC and Governor Mill emergency act Sec. G-1 1 MRSA §403-A
2. Roll call
  - a. Daniel Sherman, Chris Calnan and David Pike – Selectmen
  - b. Diane Harrington - Town Clerk
  - c. Monique Guptill- Deputy Clerk
3. Approval of Minutes for 04/8/2020 SBM meeting and Review of payroll and accounts payable warrants
4. ARF's
  - a. Kelly Newton
    - a. Valley Pride Clean up in Cornish on May 2,2020
    - b. Selectmen all in favor to wait until after May 15, 2020 and what the recommendations from the CDC and the Governor's suggestion due to the Coronavirus
  - b. Tanya Eastman and Samantha Wedgewood
    - a. Seniors picture on the telephone poles
    - b. Selectmen all in favor to proceed with this but they will have to do the leg work for insurance, timeline, safety height, how it will be secured, and how many poles are needed.
    - c. Chris Calnan will reach out to Samantha and explain the guidelines.
5. Use of Town Properties
  - a. Angel Eastman
    - a. May 2 paint pallets cancelled due to Coronavirus
  - b. CAB
    - a. Strawberry Festival? Need to know by May 10<sup>th</sup>
    - b. CAB sent an email that stated that CAB voted to cancel the Strawberry Festival
6. Unfinished Business
  - a. Heli Rent
    - a. The selectmen signed the letter that stated that the March, April, and May rent will be deferred, and it will be sent out on Thursday.
  - b. Mellen and Son Disposal contract
    - a. Monique had reached out twice with no response.
    - b. David Pike was able to reach Steve Mellen and the Selectmen and Steve agreed with extending the contract for one year.
    - c. Steve will stop by to sign the contract
  - c. School Budget
    - a. Dan Sherman will call Rob Heard for more information about the school budget and how the closure of the school will impact for next fiscal year.
  - d. Previous post office contents
    - a. Diane reached out to Dunbar and Sons and will be setting up a date to come in and look at the contents
  - e. Bergin & Parkinson invoice
    - a. Fairground Advisory Board eviction notice portion of the invoice needs to be paid
    - b. There were two different eviction notices that needed to be drawn up
      1. One was a 7-day notice to quit for lack of rent payment and the other one was a 30-day notice to quit for the lack of late fees. It took 3 hours to look at the lease

agreement and draw up the two eviction notices at \$175 an hour equaling a total of \$525

- c. Motion was made that the Fairgrounds Advisory Board will pay the bill due to the Rental house generating income

f. Budget FY20/21

- a. MMA is holding a class "Budgeting in uncertain times" on April 28, 2020 at 2pm via Zoom
- b. Because we have not held a town meeting we default back to FY 19/20 budget
- c. Tom Pingree will be ordering the fertilizer next month for the ball fields. Monique told him to stay within his budget from last year

7. New Business

a. Winter salt bid

- a. MDOT sent a request to municipalities asking if they would like to be a part of the state bid for salt for the upcoming winter
- b. The request will need to be in by May 8, 2020
- c. Monique will be sending in the request for 500 tons

b. Memorial Day Festivities

- a. Diane will be ordering the flags for the cemeteries and the flagpole outside of the Pike Hall including the Bicentennial Flag.
- b. Selectmen all in favor to cancel the Memorial Day parade, however Monique will talk to Diann Perkins to see if we can do a live stream of the ceremony if we are in CDC compliance due to the Coronavirus
- c. Outlying cemeteries normally have JROTC do the Memorial Flags on the head stones but due to the Coronavirus we must contact them to see what we can do

c. Audit

a. ADA compliance for Pike Hall

- 1. Check book has been closed out but TRIO budgetary has not in the amount of \$190.75 which needs to be closed out with a warrant article in 2021
- 2. Selectmen all in favor to close the account out with a warrant article in 2021

b. Heating Assistance

- 1. Starting fund was for \$1326 but was a carry over \$1200, adjustments were made to bring the carry over back to \$1523
- 2. Auditor suggested that we lapse the amount into general fund account
- 3. Selectmen all in favor to do so

c. Fairgrounds acct

- 1. There was a \$700 difference in TRIO of what the checkbook and the bank statement suggested. After many hours of research, the checkbook and bank statement are in balance
- 2. Selectmen all in favor to have the adjustment made in TRIO to match the checkbook and bank statement

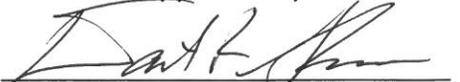
d. Taxes

- 1. Due to errors in TRIO some accounts were affected when a citizen paid their taxes
- 2. The tax collection account reduced but the cash account didn't increase, two accounts should be in balance, which they are not.
- 3. After research and proof of the mistakes from TRIO the auditor suggested to make the correcting adjustments
- 4. Selectmen all in favor to make the correcting adjustments to bring the two accounts in balance

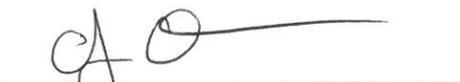
- d. Forest Fire across the street from the end of Roland Day Road about a mile and half in the woods on 4/19/2020
  - a. Major Fire payroll for mutual aid may be needed to help fund the expenses
  - b. Chris Calnan will suggest to the owners to put in a gate with a padlock instead of rocks due the emergency like this that held them back and took valuable time away from them containing the fire
- e. Flags on the telephone pole
  - a. Monique will call Pork Chop Tree Company to set up a time for the installation and removal of the flags
  - b. Due to being on last years budget, we are not going to be able to do all the flags where so many must be replaced.
  - c. From the telephone pole at Bridge Street going west and the couple of poles on the High Road will be done this year
  - d. When the town meeting happens and if the article is approved, the selectmen agreed to order the flags so it will be ready for next year
- f. Dispatch
  - a. Sam Gilpatrick will review the Dispatch contract and if all is good it will be signed and sent back to them
- g. Spectrum internet on Old Limington Road is needed per request by a citizen
  - a. Dan will reach out to the citizen and advise them that there is not enough density housing to supply the internet
- h. Fire Department
  - a. Forestry truck engine failure/replacement
    - 1. There are three options, 1&2 are two different types of engines that will be coming out of Tennessee. One will cost about \$16,000 plus shipping and the other is about \$7,800 plus shipping. Option 3 is to go to New Hampshire and buy the same truck for \$8,000 and switch the engine into the Forestry truck
    - 2. The remainder of the truck will be stored at Jerry Day 's or Sam Gilpatrick's house.
    - 3. They will talk to Clarks Insurance to see if a claim should be made
- i. ACO
  - a. Would like to purchase a dog crate and go halves with Parsonsfield or thirds with Parsonsfield and Dayton
  - b. The use of this is to keep an animal for about 24 hours hold till they can contact the owner instead of driving to Harvest Hills and having the town pay for mileage if it is not needed
  - c. The total of the crate is approximately \$160

Adjourned at 7:10 PM

Approved by Selectmen:



Daniel Sherman



Chris Calnan



David Pike

