

# **Town of Cornish**

## **Selectmen's Business Meeting**

### **September 28, 2016**

Emily Ward and Mathieu Cama were present at the start of the meeting.

Accounts Payable, Payroll and Business Meeting Minutes were reviewed and signed.

Ken Hall was present to discuss the Harrington Lot. He has communicated with Maine DOT, Senator Woodsome, and Clark Insurance about the property. He informed the Selectmen that the Eagle Scout troop had plans to construct a gazebo on the property in the spring, should the Town purchase the land. He asked that the Selectmen have the property assessed so that if approved the Town does not overpay.

Kaye had a question of the wording of the political signs placement. The email will be forwarded to CEO Wes Sunderland to get his opinion.

The meeting with the Firemen has been rescheduled for October 5<sup>th</sup> at 6PM to discuss use, maintenance and security of the Fire barn; roof repair and Tower leases.

Emily will email Rob Heard again about a 4 Town meeting with Rescue and a 5 Town meeting.

Dan arrived at 5:40PM.

There was a Bed Bug inspection at the Fairgrounds rental house on September 14. Dan will talk to Diann and ask her to pass on the report.

The General Assistance Ordinance was revised in May of 2016. Dan motioned to accept the updated ordinance. Mat seconded the motion, all in favor. The Ordinance was signed and will be filed, and sent to DHHS.

CAB has removed all of their things from the Fairgrounds. The electricity for the flood lights was off when Emily was there to let CAB in. The wiring is sound should be no reason for them to be off. Dan will ask Diann about this.

Pole replacement. Dan talked to the engineer from Fairpoint; he is waiting for approval on his end.

Dan suggested a notice on the Town's website about the tax bill due date. Mat will post a notice.

The Selectmen discussed where the Special Town Meeting should be held. Mat motioned that it be held at the Fire barn due to the fact that the Town Hall can only accommodate 49 people. Dan seconded the motion, all in favor.

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The subject of having boxes of non-perishable food supplies available at the Town Office was discussed. The Selectmen asked Desirae to talk to Bill Call about contributing. Kaye will call other Town Offices to inquire as to what they have available for their towns.

General Assistance appointments for Kaye and Des. Mat motioned to approve Kaye and Des as General Assistant Administrative Assistants. Dan seconded the motion, all in favor. Kaye will have the appointments ready for the Selectmen to sign.

Policy and Procedure for Use of Town Owned Property was discussed and the following was amended. A refundable deposit of \$100.00 will be required for the use of Town Property in Group A and B. This will be returned to the payee once the property has been inspected and deemed to be clean and free of damage. ***A monetary donation will be accepted.***

The requester is responsible for the cleanliness and security for the area of the property being used. This includes hallways and restrooms in buildings. ***Use of the Fire Barn excludes entry to the offices, dispatch room, or bay areas.***

No tape, pushpins, staples, or attachment devices which could cause damage will be used for affixing things to surfaces, ***including walls and ceiling.***

The old Fire barn was removed from the list of Properties. The release of liability is in good standing. Mat motioned to accept the amended Policy and Procedure document. Dan seconded, all in favor.

Credit/Debit machines. Kaye and Des will continue to look into this and hope to have something implemented soon. Dan motioned to move forward with INFORME's pay port system. Mat seconded, all in favor.

The items for the Public Informational Meeting will be discussed on October 12<sup>th</sup>. An Ad will be placed in the Shoppers Guide and a notice will be placed on the Town Office Marquee the week before.

Dan suggested getting new letters for the Marquee. Des will look into this.

Steel for the Fire barn roof was delivered last Sunday. Peter Fleweling will ask Gus again if he will do the labor. Then he will ask Dave Fitzpatrick.

The Selectmen will begin thinking about the Town Report dedication and cover.

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A meeting with Jenn Otenti was scheduled on October 5th at 7PM to discuss the recycling containers on School Street.

The Selectmen will meet with the Budget Committee on January 11, 2016 at 6PM to discuss the budget.

Meeting adjourned at 7:08PM.

Meeting re-convened at 7:25PM

Karen James brought a progress report from the visit with the Fire Marshall. If the Town moves forward with the Pike Hall plans the Fire Marshall will consider a 3 year plan to install a fire alarm and sprinkler system. With a provision that bigger meetings of 100 people can be held downstairs at Pike Hall and meetings can be held upstairs with a fire watch. The engineer, Bruce MacLeod will send a full report. Karen will attend the Informational Meeting to help answer questions. Also she will call for sprinkler bids. Dan will contact John Watts at the Cornish Water District about the pressurized system.

Karen also informed the Selectmen that if the Town was to move forward with a new building a fire alarm and sprinkler system will be required depending on the combustibility of the new building.

The Selectmen will meet with the Pike Hall Committee on October 12<sup>th</sup> to discuss the Fire Marshalls decision. Emily will e-mail Joe Kendall to invite the Pike Hall Committee to the meeting.

Karen asked about the Bonney Memorial Libraries CDBG funding. The contract for the handicap elevator needs to be signed by November 1<sup>st</sup>, and have a plan in place by November 1<sup>st</sup> of next year.

Meeting adjourned 8:05PM