

***Cornish Planning Board Minutes
Educational Meeting, June 17, 1997***

Attendees:

Planning Board - Stephen Gauthier, Meredith Harding, Woodrow Hartford, Dan Carubia, Chris Birchfield, Kevin Mason (alternate)

Board of Appeals - Stephen Dibiaso, Robert Norris, Arthur Huff

Ray Estabrook, CEO, John Cleveland, SMRP

A joint educational meeting between the Cornish Planning Board and the Board of Appeals was held on June 17, 1997 to discuss the need for well defined by laws. Following the by-laws discussion the Board of Appeals members withdrew.

John Cleveland, SMRP, presented an educational session on project approval process'. Essentially, the project approval process is as follows:

- Application to CEO
- Determination of district
- Determination of proposed use
- Is proposed use allowed in district - (See table 1 in Cornish Land Use Ordinance)

Based on the initial finding, subsequent necessary actions may be:

- Site plan review (minor/major) - based upon classification
- Planning Board review - determination of applicability of use/district
- Pre-application meeting - applicant presents informal plans and obtains understanding of review procedures
- Applicant receives check list of requirements from Board
- Applicant sends requirements to CEO
- CEO forward completed materials to Planning Board 10 days prior to scheduled Planning Board meeting
- Applicant/Proposal is placed on the next meetings agenda
- Applicant meets formally with Planning Board

Based upon the formal meeting the Planning Board may do the following:

- Ask for more information, clarification
- Render one of the following decisions:
 - ~Unconditional approval
 - ~Conditional use*
 - ~Restricted use*
 - *CEO must verify adherence to conditions
 - ~Denial of application
- Delay decision until further review or information receipt

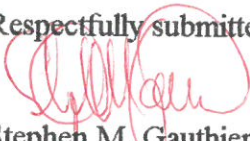
-If project is approved the CEO issues building permit

The planning board also voted to change time of meetings and educational sessions to 6:00 p.m. in hopes of adjourning the meetings by 8:30 p.m.

The planning board, at John Cleveland's request for expediency, set a special meeting on Monday, June 23rd, 6:00 p.m. to review the sand/salt shed project.

There being no further business, the meeting was adjourned

Respectfully submitted,



Stephen M. Gauthier
Acting Secretary