

SELECTMEN BUSINESS MEETING  
Wednesday, November 21, 2018  
Pike Hall 4:00 pm  
MINUTES

**PRESENT:**

Dan Sherman, Chris Calnan – Selectmen, Kaye Blake, Acting Deputy Town Clerk & Diane Harrington, Town Clerk

**REVIEW AND APPROVAL OF ACCOUNTS PAYABLE AND PAYROLL WARRANTS & NOVEMBER 7, 2018 SELECTMEN MEETING MINUTES**

**2019 BUDGET:** Review of 2019 Town Hall Building Maintenance needs. Need to review heating use; consider sprinkler system, elevator lift, and fire alarm system inspections. Diane will contact Cunningham to request annual cost for alarm system.

**BUSINESS:**

- Wes stopped in with CEO updates:
  - Selectmen presented CEO with MMA response concerning selling hemp at the Coffee Joint. After Wes' review of response they will determine if they need to discuss with town's attorney.
  - Response of Planning Board's letter concerning Historic District.
  - Wes' Annual CEO Appointment Letter was updated. Wes' certification as CEO lasts for 6 years. He expressed his willingness to remain as CEO.
- Memorandum of Understanding – Chris is attempting to have Cliff Whitney and Fire Chief each write their own drafts; and then meet to see if they can work a plan that is agreeable to them.
- The new Firetruck needs to go to Falmouth for 2 days to have a new part installed; then transported to Vermont to be completed. It needs to be done soon to keep lowered contracted price firm. They were concerned about check being able to be processed in timely manner. Selectmen will accommodate.

**ARFs:**

- Sandy Howe's request for monument placement – Selectmen approved. Dan will follow up with her.
- Pike Hall Committee's request for items to be accomplished at Pike Hall: weatherization of front door, repair broken windows, land survey. Selectmen reviewed what account to use for costs. There is a fundraising account that the committee needs bring suggestions to the Selectmen on how they wish to manage. The Selectmen approved using the contingency account and proceeds from hall rental that for funding the requested repairs of windows and front door; land survey to be addressed at a later date.
- Craig Jones is having a problem with neighbors placing snow on his property. Selectmen determined it is a non-town issue so no action is required town's part.. Suggest to Craig that he contact Sheriff's Dept.
- Cliff Whitney's request on action concerning relocation of hydrants – Chris will be contacting Cliff on update of pin locations.

**TOWN BUILDING USE:**

- Richard Guilbault has requested use of the firebarn for his aunt's memorial service; however nothing is definite.

**TOWN OFFICE:**

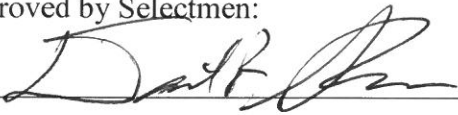
- Brown Goods Pickup – Recycling Committee has requested from the town office for a more definite cost for roadside pickup from Mellen. They are willing to draft warrant article for annual town meeting.
- Selectmen signed one abatement approval and two abatement denial received from assessor.
- Selectmen signed Notice of Shortened Nomination Process.
- Selectmen reviewed dates of town meetings and ads to be placed in Shopping Guide and posted by Warden. Chris suggested citation from MRSA concerning snow being placed in roadways be added.


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- Special Town Meeting Wed., Nov. 28, 6pm. Jess Larson, Planning Board Chair, has invited a representative from SMPDC to attend and explain update to Land Use Ordinance proposal.
- The deadline for submission of resumes for the Deputy Town Clerk, Bookkeeper and Secretary of Selectmen has ended. Diane asked the Selectmen of their availability to set interview dates and times.
- Kaye will move Town Cleaning Account to Town Hall Expenses.
- Diane will research warrant article to remove small perpetual account balances that the town has been carrying for a long time, as per suggestion from auditor.

Adjournment; 5:45 pm.

Approved by Selectmen:

  
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