

**Town of Cornish
Selectmen's Business Meeting
May 25, 2016**

Emily Ward, Dan Sherman and Mathieu Cama were present for the Business Meeting.

Accounts Payable and Payroll Warrants and May 11th Selectmen's Business Meeting Minutes were reviewed and approved, pending corrections that were pointed out.

Selectmen questioned why the Fire Department's CMP invoice is so high. Mat Cama provided some input to help explain the electrical usage.

Joseph Watson requested use of Cornish Fire Station for a private catered function of 50 guests on August 12th. A Certificate of Insurance and the \$50.00 refundable cleaning deposit was submitted with the request. Selectmen approved the use.

Roxanne Mayhew requested use of Cornish Fire Station for a private bridal shower on June 25th. Roxanne Mayhew is not a Cornish resident and use is only open to town residents. Elaine was asked call Roxanne to find out if any family members live in Cornish that could sponsor the use.

Request from Fairgrounds Advisory Committee and Cornish Historical Society to co-host a Food Sale during the June Primary and November Elections at Pike Memorial Hall. Motion made to approve the request. Seconded and approved.

Automatic Electronic Defibrillator (AED) unit has been received and set up at Pike Memorial Hall. Training took place at Pike Hall on Monday, May 23rd. Kaye Blake, Emily Ward, Wes Sunderland, and two Planning Board members were trained. Sacopee Rescue Unit will do monthly checks and SRU responsible for the replacing pads when required. Town is responsible for replacing the lithium battery as needed.

Emily requested a tickler file for April 1st of 2017 be set up to notify Selectmen to download an application from Maine.gov to complete the Solid Waste and Recycling Report.

A Cornish White Goods Pick Up has been scheduled for Friday, June 24th. Mellen and Son will advertise it in the Shopping Guide.

Road Commissioner sent selectmen an updated 2016 Roads Plan. Gorham Fence will install guard rails on Spur Road and Bridge Street Thursday, May 26th. A file named Annual Roads Maintenance Plan will be created for the Roads Plan reports.

The State's Rapid Renewal Program requires an additional software module interface plus yearly maintenance from Harris Computer, our Municipal software provider. Motion made to purchase the interface module for \$250 plus pay the \$125 maintenance fee to add the TRIO computer software. Seconded and approved.

Steve Mellen and his drivers sign tipping slips and keep a copy of the slip when they drop off trash to Pine Tree Waste. Cindy Mellen faxed April's slips to the town office and they were matched up to Pine Tree Waste invoices.

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The salt and sand tonnage purchased plus labor costs to mix it for 2012 through 2015 were compiled and given to Dan Sherman as requested.

Selectmen met with Cindy and Harry Eddy on May 18th to discuss renewal of their current lease agreement with the Town expiring July 1st. Motion made the Town enter into a 5-Year Lease Agreement (July 1, 2016 to June 30, 2021) with Heli Modified, Inc. at the same rates currently in place. Seconded and approved. Selectmen signed the lease agreement. Thursday Dan Sherman will take the lease agreement to Heli Modified, Inc. for Cindy and Harry Eddy to sign.

Selectmen determined Gerald Barney is the Boston Post Cane recipient. Cornish Historical Society will do the ceremony and a certificate will be presented. Wes Sunderland confirms he will have the Boston Post Cane display case done. The presentation will take place in Thompson Park on Sunday July 10th at 1:45pm.

Memorial Day programs printed and given to Diann W. Perkins, wreath ordered, line up and traffic control set, veteran's to ride in parade remains to be done. Emily will make calls to invite veterans.

Town Office Reconstruction Loan through Maine Bond Bank

- Applications may be submitted anytime throughout the year. Maine Municipal Bond Bank only issues bonds twice per year; in the spring and again in October. August 3rd is the closing date to submit applications for October issue.
- Bond Council cost is \$3,000-\$4,000 and is usually put back into the bond amount. Shawna Mueller does Bond Council for Bernstein, Shur, Sawyer and Nelson. Bond Council makes sure applicant has together everything that is legally required to go out and sell that bond. Town may ask for any length of time wanted and Bond Council will shop the best interest rate.

MSAD55 Student volunteers scheduled to work for the Town June 6-9. Dan will follow up with Tim Greene, Standfast Forge Works to confirm his availability to sand the Thompson Park fence.

Cornish Fire Department requested Motor Vehicle Reports on all drivers on an annual basis.

The Fire Department's Equipment List to be reviewed and updated by Scott Pingree and Sam Gilpatrick ahead of the July 1, 2016 renewal of the Town's Property and Casualty Policy with Clark Insurance.

Peter Pawlowski will prepare the Town's Exemption Report due to the State by the end of June 2016.

Old High Road Cemetery maintenance remains unresolved and Emily will speak with Merle Googins.

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Selectmen discussed preparation for Informational Meeting. The Foreclosure Policy is available on the town website for review, a preliminary floor plan for Town Offices may be available for the meeting, and Les MacMaster, Chair of the Medical Marijuana Ordinance Committee will be prepared to answer questions. Hopefully there will be a Special Town Meeting in July.

Bridge on Bridge Street is to be posted within the week for 22 tons weight limit.

Peter Flewelling's 5/25/16 email gave an update on resolution of fire station roof leaking. Mr. Flewelling reports that Jeff Rothery, President of Essex thinks the best solution is to replace the ridge cap, and in doing so, to also install a 6mil poly liner of the ridge cavity over a new interior ridge pan. Then, fill the entire cavity with new metal building insulation. A ridge detail drawing showing all the items and how it will be sealed was included in the email. Essex will supply all the items at no cost to the Town of Cornish. Mr. Flewelling plans to talk with Gus Rodriguez, Mid State Steel Erection to see if he will be willing to contribute the installation work.

Hessian Hill tower and building are owned by the Town, the land is owned by the State for the sole purpose of maintaining the right-of-way. There's a 10 year Lease between the State and the Town of Cornish that automatically renewed in 2015 for another 10 years.

Motion made to enter into Executive Session for Personnel Matters 1M.R.S.A. 405(6)(A). Seconded and approved. Motion made to resume regular meeting. Seconded and approved. Selectmen's Workshop on June 15th will address office work load distribution and team building.

Meeting adjourned at 7:30 pm.

Emily Ward

Dan Sherman

Mathieu Cama