

**Town of Cornish  
Selectmen's Business Meeting  
April 13, 2016**

Emily Ward, Daniel Sherman and Mathieu Cama were present for the Business Meeting.

Accounts Payable and Payroll Warrants reviewed and discussed. Town received a credit from Pine Tree Waste for C&D waste that had been billed incorrectly. WL Sturgeon invoice for plowing 37 School St is paid through the Fire Dept. Maintenance account.

The corrected CEO letter to Country Homes LLC was approved for mailing by selectmen.

An upcoming selectmen's workshop will be used to prepare an RFP to haul recycling containers.

Selectmen investigated assessing services and data input from two additional sources and made a selection for a Contracted Assessor for this year. Motion made to accept Peter Pawlowski's \$4,000 proposal as presented with language added for additional services included, if needed. Seconded and approved.

Liquor License Application for Bay Haven II presented and compared against the 2015 application. Selectmen declined approval and asked it be re-submitted with hours of operation, and location of business records filled in.

Motion made to change the Selectmen Business Meeting and Workshop start time to 5 pm. Seconded and approved. Change will be advertised in the Notices and on the website.

Motion made to accept Nicole Day's request to use the fire station on June 26<sup>th</sup>. Seconded and approved.

Motion made to accept Jessica Benson's request to use the fire station on April 15<sup>th</sup>. Seconded and approved.

Request submitted from Pastor Bob Jackson of West Baldwin United Methodist Church and area churches for use of Thompson Park to meet on May 5<sup>th</sup> for noon hour for National Day of Prayer. Selectman asked if Cornish UCC was participating. Are they insured? Can they provide proof of insurance? Parking may be an issue for them. Motion made to accept Pastor Bob Jackson's request for use of the park. Seconded and approved.

Jessica Larson submitted for consideration for appointment as a Planning Board Member. Selectmen discussed full member versus alternate member of the Planning Board. Selectmen suggest the best appointment at this time due to family obligations is as an alternate member and to seek full time. Motion made to accept Jessica Larson for appointment to the Planning Board as an alternate member. Seconded and approved.

Rapid Renewal Application forms completed and awaiting signature for online re-registration and payment between the Town of Cornish and the State of Maine's program. Town will be reimbursed 100 % of Excise tax. The End User will pay the \$3.00 Agent Fee and 2% of the total excise tax to Informe per transaction.

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York County Organizer will present an informational meeting on Rank Choice Voting to Cornish residents on Wednesday, May 18<sup>th</sup> at 6 pm. Kaye will email them for details on who has been invited to attend. If more than 49 people they may use Pike Memorial Hall. If over 50 they may use the fire station or the school.

Selectmen and Fire Department Officers met Peter Flewelling and shared with him the locations where the roof is leaking and Peter in turn will share the information with President of Essex (provider of the building). The building was erected in 2005. Peter will investigate what's causing the problem and then how to remedy it. Peter was asked directly by Sam Gilpatrick if anything the fire department was doing could be causing this problem. To which Peter said no, the Town in no way is causing this problem by their actions.

Kaye Blake and Mat Cama investigated copiers and gathered a lot of information. Three selected to choose from; Toshiba, Xerox, and Konica. Mat recommends the Konica and has researched the machine on line. Salesperson agrees to provide a higher level copier with all the features wanted at the same price as the model originally suggested which is unavailable. Price includes transportation to town office, installation and training. Service contract quoted at \$395.00 for one year and overage after 50,000 copies at .0079 per page. Motion made the Town purchase a Konica Model 284E through BEU for \$3,995 with service contract locked for 3 years at \$395.00 per year (50,000 copies) overage at .0079 per page. Each year thereafter per page cost not to exceed 5% escalation. Additionally, purchase of a wireless card to be installed in the copier. Seconded and approved.

Karen James and Dan Vaillancourt will create a floor plan for the basement level of Pike Memorial Hall incorporating the town office wish list discussed. Karen and Dan are to investigate the dimensions required for the lift/elevator and incorporate it into the floor plan. Plans are to be done in two weeks and submitted to State Fire Marshall.

Clean up of drafted Foreclosure Policy is scheduled for 4/20 Workshop. Town of Cornish roads and State roads inventory project set as a priority to be completed ahead of the RFP for Plowing. Dan Sherman will invite David and Blais Whitney and Bob Sturgeon for 5 pm on 4/20 to provide their input.

Emily Ward and Dan Sherman attended the April 7<sup>th</sup> Fairgrounds Advisory Committee meeting to review the Central Maine Power relocation plan for poles and lines within the fairgrounds. Justification and/or benefits of correcting safety issues; 1. Wires over the rental house and over a propane tank, 2. Wires crossover a second propane tank (outside of fairgrounds area), and 3. Reliability of access where the poles and wires are currently located. Relocation would free up the area between the gazebo and the rental house for future building plans and provide better access and therefore better reliability. Emily suggested an alternative route to the proposed CMP route.

Renter requested approval to put a temporary storage shed on the property. CEO does not require a building permit if it's 8' by 10' or smaller and placed on cement blocks. Renter must insure the shed and may not store diesel or gasoline. No restrictions found in the deed. Motion made to entertain request of renter to put up a temporary storage shed not to exceed 8' x 12'. Shed may not be used to operate any repair or business venture. Seconded and approved.

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Dan met with CMP representative responsible for the street lighting and viewed the locations on the town inventory. Representative indicated selectmen or safety officer would be responsible to direct changes to CMP. If for some reason there's an issue with a location, town is not locked in. CMP will be responsible to make the changes and we can undo whatever we did. Emily Ward stated she still has issue with some of identified locations. Motion made to go ahead with the plan as presented at the last meeting. Seconded and approved.

ConnectME Grant has been forwarded to Mike Edgecomb at Time Warner and Mike responded to just change the date. Emily will make change to the application and submit to ConnectME.

Email inquiry from Jeff Lamb of Windham asking if street sweeping was going out to bid. Selectmen directed Mr. Lamb to WL Sturgeon as the Road Commissioner.

Logistics for the Memorial Day program reviewed. Brian Hink is confirmed for parade leader. Line up starts at 8:30 am at hardware and parade starts at 9 am. Flags have been received. Fire department will have a truck in the parade. Ranger Bennett and his scouts will hand out flags along the parade route beginning at Call's parking lot.

Clark Insurance will renew our P & C policy at the same price. A portion of the policy will be covered through a different company. The Town will receive a non-renewal letter from New Hampshire Insurance Company, the current holder of the Property line and Trident Public Risk Solutions will assume that portion for 2016.

Progress of the Town audit is on hold pending completion of tasks auditor required of Kaye Blake.

Five names submitted for re-appointment to the Cornish Fairgrounds Committee. Motion made to re-appoint Steve Smith, Diann W. Perkins, Linwood Perkins, Cheryl Allen and Jim Ray. Seconded and approved.

Mowing bids are due at town office by 5 pm on Friday, April 15<sup>th</sup>.

Meeting adjourned at 8:50 pm.

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Emily Ward

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Dan Sherman

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Mathieu Cama