

**Town of Cornish
Selectmen's Business Meeting
March 30, 2016**

Emily Ward and Daniel Sherman and Mathieu Cama were present for the Business Meeting.

First order of business after Town Meeting is to elect a Chair of the Board of Selectmen. Dan made a motion to nominate Emily Ward and Mathieu Cama seconded the motion was approved by all.

Accounts Payable and Payroll Warrants and the March 2nd Business Meeting Minutes were reviewed and signed. Dan asked where Dwight Mills invoice for ¾" crushed gravel was used. Not known but when submitted the WL Sturgeon invoice will provide detail.

Selectmen's April 6th Workshop – Pike Memorial Hall meeting Diann W. Perkins at 5:30 pm to review Memorial Day Program. 6:00 pm meeting with Peter Flewelling at the fire station to look at the roof (leaking).

2016 Municipal Election ballot status – Town Clerk is waiting for Bradley Perkins to confirm availability for a 1pm meeting with John MacIntyre and Linda Brower. Recount requested by Calista Cross of the ballots for Cornish Veterans Monument. Recount on Friday, March 25th by Town Clerk and Warden with the same results. Calista Cross, John & Sandra Watts, and Mary Eastman present.

Bank Account Authorizations form changed to reflect Mathieu Cama, Selectman and Karen James removed from authorized signatures. Document signed and returned to Bangor Savings Bank on March 29th.

CEO letter to Stone Ridge Restaurant reviewed by Selectmen and approved for Wes to send out. Wes will be asked to make correction to spelling of owner's name to Richard Jiang.

Sacopee Rescue Unit requests \$9,000 from the Sacopee Rescue Capital Account held by Cornish. Motion made to send Sacopee Rescue \$9,000 from their Capital Account to be applied to the new rescue vehicle on order. Estimated delivery is 6-9 months. Seconded and approved.

Sacopee Rescue requested a letter from each town to accompany their Grant Application. A letter drafted by Emily, reviewed and edited by Mat Cama. Letter printed out and signed at the meeting.

Sacopee Rescue will provide free training for anyone in the town on the use of AEDs (3) to be placed in Cornish. Locations are Call's Shop n Save, The Inkwell, and Pike Memorial Hall. There will be an advertisement in the Shopping Guide.

The Curbside Trash Pickup Contract Addendum has been changed to reflect an additional year at the current rate. Selectmen signed the Addendum at the meeting and instructed Steve Mellen come in and sign the Addendum. Steve Mellen has been informed the Town will go out to bid for the 3 year contract in 2017. Motion made to extend the contract with Steve Mellen for \$38,000 for one year. Seconded and approved.

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Tom Tippy of O'Donnell's Mapping researched the "Old High Road" cemetery through land lines from deeds that gave the history of properties surrounding the cemetery. Mr. Tippy found that the cemetery belongs to the town. The Masonic Lodge interested in the cleaning and maintenance of the cemetery. Merle Googins will confirm after the next Lodge meeting. Emily Ward will investigate perpetual care through Riverside Cemetery Association should the Lodge decline. Selectmen will discuss with Clark Insurance for their approval. Moved to next meeting agenda for update.

The Veterans Monument Group requests written confirmation of Town approval to move forward with ordering the monument and reiterated that the wording must match exactly what was voted on. A confirmation letter was written and signed by selectmen during the meeting and will be mailed.

Status of Rapid Renewal - BMV Registrations discussed with Kaye Blake. Email received last week indicating information packet will be sent but has not been received. Kaye was asked to respond tomorrow and send a weekly reminder until information is in hand.

Assessor proposal from Peter Pawlowski with his price of \$4,000 in hand but getting someone else to quote has been difficult per Emily Ward. Spoke to O'Donnell's has their own software but they would use Vision, provide springtime assessment for Construction, Tree Growth, Personal Property, be here monthly for Abatements and updates at the lowest price possible of \$10,000. Emily contacted Maine Association of Certified Assessors to obtain a list to work from for a quote. Dave Bouffard suggested a contact he feels would be a good fit but wants to confirm prior to providing information. Moved to next meeting agenda for update.

Town Roads list needs to be put back on the agenda. The list will be updated with Bob Sturgeon and Dave Whitney at a future workshop in April. The outcome will impact roads for the Plowing Contract and Legislation (not in play yet) to make it more difficult for towns to discontinue or abandon roads. Emily and Mat indicate there may be grants to pursue for the High Road Project and the RFP for Snowplowing will be added to the same workshop.

A RFP for Mowing of Town Property advertised in today's Shopping Guide. Diann W. Perkins voiced concerns of mowing for scheduled events and beginning and end dates of the mowing season. Diann was asked to provide a list of scheduled events and dates for the RFP.

Central Maine Power Municipal Street Lights Inventory reviewed by Dan Sherman found 2 lights no longer under (15 year) contract. Town has the ability to make some changes by reducing the amount of kilowatts used from 250 to 100 on 2 lights and move a light from non-intersection to an intersection to improve visibility without an increase in cost. Dan was asked to check with MMA Legal for the process required to enact the proposed changes. Asked if all intersections were covered (had lighting) Dan responded no not every intersection. We could do that however we'd be looking at increased costs. Request made Dan review which intersection don't have lighting and be able to back up why these locations have been chosen over others.

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Emily spoke to Jen Bartlett of the State Fire Marshall's Office. Ms. Bartlett has reviewed Tony's notes from the site walk at Pike Memorial Hall, mailed out paperwork to be completed and returned to Augusta to expedite the approval.

Paperwork includes a price list of anticipated cost, barrier free construction permits, new construction projects and alterations. Project information will include schematics that address the corrective measures for the identified issues. Also noted a Design Professional licensed with the State of Maine required on projects over \$75,000 to certify compliance with the State and Federal Accessibility Laws.

Discussed creating a plan to move forward getting the downstairs completed. Karen James and Dan Vaillancourt invited to the April 6th Selectmen Workshop to review the issues and formulate a plan that incorporates the changes.

Selectmen questioned Nancy Perkins, Pike Hall Committee member about the Barba & Wheelock engineered drawings and the proposed \$35,000 open style "lift". The "lift" type will need to be addressed in the plan for downstairs as well. Nancy asked that selectmen verify the dimensions of a different type "lift" to make sure it will fit the proposed area to be used.

Town Report issues from 2016 – A plan will be implemented for corrections ahead of compiling the 2017 Report. Karen James left a disc and thumb drive of the stored data with the town office.

Kaye distributed TRIO generated Expense/Revenue Summary for February and two of the three Warrants for March for selectmen to review. Nancy Perkins asked for a copy. Nancy would like a copy of all the months. Nancy asked for the dollar amount in "Surplus" as of right now.

Pending Business:

- South Hiram Road/Route 25 traffic movement plan update - Dan has not heard back from Kamin Realty. Once selectmen receive a response from Kamin Realty, Bob Sturgeon will have to update the 3 Year Plan.
- Clark Insurance renewal – awaiting a reply to email Dan sent 2/19. Bond for General Assistance is in hand.
- Exemption report due to the State by June 30, 2016.
- 3-Year Plan for the 2016 Town Warrant Roads and Bridges Article – Projects mentioned at Town Meeting were Pound Hill Road and Long Pond Road. Subject to change if So. Hiram/Rte 25 Project comes together for this year. Submittal pending from Road Commissioner.

Letter drafted giving selectmen's approval to the Cornish Veteran Monument group to order the monument with wording that exactly matches that on the ballot and asked they submit the Memorandum of Understanding with Riverside Cemetery Association concerning the land for the monument.

Diann W. Perkins mentioned that she spoke with Officer Merrifield and York County Jail and scheduled inmates for work at the fairgrounds. Gorham Fence will repair the gate by Bangor

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Saving Bank a car damaged. Diann will discuss changing the entry gate from a drive thru to a walk through across from the rental house. Selectmen were asked what is required for the Old Time Baseball Tournament on June 25 and 26 to have a beer tent on site. Dan will email Clark Insurance to discuss it.

Meeting adjourned at 8:45 pm.

Emily Ward

Dan Sherman

Karen James