

**Town of Cornish
Selectmen's Business Meeting
January 20, 2016**

Emily Ward, Daniel Sherman, and Karen James were present for the Business Meeting.

Accounts Payable and Payroll Warrants along with the January 6th Meeting Minutes were reviewed and signed.

The CDBG account set up was discussed in light of first payment of an invoice for the Cornish Water District Project.

Selectmen questioned several fire department invoices submitted for payment. They asked which account was charged for the items Maintenance or Equipment and invoices were produced for their review from Admiral Fire & Safety (a 2100 gallon vinyl tank with steel frame), Reliance Equipment (for pump tests for certification of engine #2 and #3) and Spanky's Speed Shop (for two new generators and lighting) are they replacement or an addition to inventory? Dan offered to get answers on the generators.

The lock box has not been installed on the sand and salt shed gate. Emily will call and remind Dave Whitney to keep the gate locked when not storming.

The Public WiFi has not been addressed.

Motion made to go into Executive Session per M.R.S.A. 405 6 A. Personnel matters. Motion made to return to regular Business Meeting. Seconded and approved. Elaine and Kaye agreed to attend the Selectmen's workshop on 1/27.

Emily reports she approached Pat Edgerly to clean the fire station twice a month. Pat agreed to \$15 to do the cleaning. Not sure if it is \$15 per trip or \$15 per hour. Emily will get clarification from Pat. Motion made if the rate is \$15 per cleaning, hire Pat to clean and charge it to the fire department Maintenance account. Seconded and approved. If it's not \$15 per cleaning, Emily will bring it back to next meeting.

Selectmen approved Elaine to work 4 hours on Saturday to prepare reports and do a final Accounts Payable Warrant for Year End Processing.

Received a petition from a group of voters in the Town, 83 names will be verified for appropriate signatures, asking an Article be placed on the Warrant to raise and appropriate \$9,500 for a Cornish Veteran's Monument. The group requested it be a Ballot vote with money to be raised. Monument to be placed in Cornish Riverside Cemetery and said lot to be deeded to the Town of Cornish and the Cornish Riverside Cemetery Association takes over the maintenance forever. Motion made to accept the petition pending receipt of the Cornish Riverside Cemetery Association Letter. Seconded and approved.

Any change or addition to the lot will have to come back through for a Town vote again. The monument will be insured by the Town.

2016 Town Report status discussed. Karen completed updating the language to current, will copy the Warrant Articles into the Warrant Article pages, and will input the approved figures.

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Kaye will prepare the financials for 2015, namely the collection of outstanding taxes data, CEO building and plumbing permits, Vitals on Births and Deaths. The Balance Sheet will be comprised of the Audited Financial Statement.

Reporting from various Town committees and organizations continue to come in. All contributions to the Annual Report are due to Karen on February 13th. Printing and assembly of the Town Report will take place on Saturday, February 20th and will be available to the public Monday, February 22nd as well as Absentee Ballots.

Selectmen propose meeting with Christina Howe, RHR Auditors, Inc. and review changes in Town's financial position since the 2014 Town Audit.

Motion made Selectmen not entertain Maine Service Center Coalition due to Town already receives adequate representation from Maine Municipal Association. Seconded and approved.

Motion made the Town entertain paying the 2015-16 annual dues of \$17.00 to York County Advocacy Group. Seconded and approved.

Abatement application from Greg Wilfert questioning increased land value was presented. Emily will review against 2014 tax card.

Karen suggested changing the name of the monthly Revenue and Expense Report that had been produced in Excel by Diane Harrington at the selectmen's request while she was in office. That report is no longer produced by Kaye Blake. Currently selectmen review a Trio software year to date Expense Revenue Summary. Kaye can not get the current month to print out on the Summary for selectmen and she was asked to contact software vendor for a solution.

Traffic Movement Project for S. Hiram Road update provided by Dan Sherman:

- Awaiting a response from Rite-Aid by way of Rob Lang, KAMIN Realty to the answers selectmen submitted to Rite-Aid's questions.
- Dan spoke to Bob Sturgeon for an update on Teredyne's drawings for the project. We have paid \$500 for Conceptual Drawing with one revision showing a more detailed blow up of area. Teredyne gave the town an estimate of \$2,000 for a Finish drawing that includes grades, elevations, and everything necessary for engineering.
- The other component is Kyle Hall from DOT whom Dan asked for an update on the 50% Grant Matching monies. Dan has not heard back from Kyle Hall yet. DOT will be doing the right-of-way for the project. Route 25 is a State road and S Hiram Road is a State aid road.

David Hastings does not do Bond Councils. Lee Bragg of Bernstein & Shur in Augusta will be contacted at the appropriate time.

MSAD#55 School Budget meetings set; Wednesday, March 16th is a Budget Workshop with selectmen, Monday, April 25th at 7 p.m. is a Public Hearing, and Tuesday, May 10th is the Vote from 4 to 8 p.m.

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MMA Public Officials Workshop offered. Emily will consider attending.

Meeting adjourned at 8:45 pm.

Emily Ward

Dan Sherman

Karen James