

**Town of Cornish
Selectmen's Business Meeting
July 22, 2015**

Dan Sherman, Emily Ward and Karen James were present for the business meeting.

Christina Howe, auditor with RHR Smith met Selectmen for a discussion of their Management Letter recommendations on the 2014 Town Audit.

Payroll and Accounts Payable Warrants and Meeting Minutes of July 8th reviewed and signed. Kaye gave explanations for invoices submitted related to the new computer installation. Selectman pointed out 1.5 hours overtime on Payroll Warrant and explained we can't have overtime due to labor laws. Overtime has to be pre-approved by selectmen. Work load redistribution and restructuring of office hours discussed.

Motion made to amend the General Assistance hours to reflect Tuesday from 10 am to noon with the exception of an emergency. Seconded and approved.

Action Request Form (ARF) – Heather Parker requests consideration regarding unsafe driving practices on Old Pike Road. Site visit planned for Wednesday, July 27th at 6 pm. A meeting with the Cornish Parks & Rec Committee will follow.

ARF – Shelly Albertson is selling her parcel and purchaser's lawyer is of the opinion the property is part of an unapproved subdivision. Ms Albertson requests selectmen make a determination on the property. Selectmen determined Ms Albertson needs to retain an attorney to clear the legal matter and contract the Planning Board (if needed). E. Ward will call Shelly Albertson on Thursday.

Anonymous letter dated 7/19/15 sent to selectmen regarding a dozen sheep in a tiny pen with no food they were with full coat and very dirty. Worse yet there were two horses tied to a post in 90 degree weather, no shelter, no food and they can not exercise. Please help these animals. Selectmen will hand over to our ACO for follow up.

Karen James reported she replied to C. Cross email addressing the Memorial. Karen updated selectmen on her conversation with the Lakes Region Weekly.

Motion made to have 2 18x24" metal signs made for \$75.00 to install at the sand and salt shed. Seconded and approved.

Fabricated metal steps with a platform for Heli Modified, Inc. are 90 percent complete and expected to be installed next week.

Scott Pingree notified selectmen of his concerns with the availability of Sacopee Rescue. Emily will contact Peggi Aspinall to schedule a meeting for August 12th at 6:30pm.

Superintendent's office will be called to ask to join the bid for #2 heating oil and propane.

Heather Ricker, ACO requests approval to attend an equine training with expenses to be split between Cornish and Parsonsfield. Motion made that selectmen approve she attend the training and Cornish pay 50% of expenses. Seconded and approved.

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Reviewed the final draft of bid specifications for work at the sand and salt shed. Bids will be returned to town office by Wednesday, August 5th at 3pm.

Property owners that had an identified error in the Construction Code on assessment will receive a letter of explanation in the 2015 tax bills.

A notification letter stating all Personal Property declarations must be on file at the Town Office by April 1st will be in Personal Property tax bills. A list of potential businesses not already in compliance will be developed from tax maps.

A Committee comprised of varied backgrounds and expertise related to the subject will utilize the Land Use Manual to develop a Medical Marijuana Ordinance for the Town of Cornish.

CBDG/Heli fund projects status update:

Use of CBDG funds for Town's portion of a matching funds Water Mitigation Grant (to reduce amount tax payers have to shoulder) for the High Road.

- Income surveys to be distributed to 16 property owners of which 1/3 are retired.
- Deadline for application submission is September 3rd.
- Selectmen agreed Emily see if the Grant will be available next year or it's a one time shot.

Bonney Memorial Library will qualify.

The Cornish Historical Society House will "probably" qualify for exterior renovation work but they will have to show long term lease.

Pike Memorial Hall upstairs qualifies.

Emily emailed the project status information to Teresa Drown, Bangor Savings Bank and set up a CBDG Committee meeting for the middle of August.

Town owned property on Sokokis Trail – MMA Legal advised the Town that an attorney will be required and a deed. Research of the old books at Registry of Deeds in Alfred will be required.

Heli Modified, Inc.- Roofer's estimate came in at \$5/ft on a 5,000 sq ft roof using O45 reinforced rubber membrane and 1/2" high density board insulation. Roof is actually 8,000 sq ft. and currently at R19. To bring it up to R24, the Maine Standard for Industrial buildings, substitute 1" of insulation for same amount. Work will correct leaks and heat loss. Littlefield's estimate includes 10 year roof materials and 20 year membrane guarantees. Karen will review estimates side by side.

A meeting will be scheduled with Cindy and Harry Eddy to explain work to be done and areas of responsibility. Snow needs to be cleaned off roof and the exhaust pipe re-directed to the gable side of the roof (through interior or straight up and out roof).

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Work is being done in the bathroom and kitchen of the Fairgrounds rental property. Exterior siding is blistering and needs to be replaced and a vapor barrier would correct the moisture issues. Wes Sunderland was to inspect the plumbing once the floor had been ripped open.

Motion made to adjourn.

Emily Ward

Dan Sherman

Karen James