

**Town of Cornish
Selectmen's Business Meeting
July 8, 2015**

Dan Sherman, Emily Ward and Karen James were present for the business meeting.

Minutes of the June 24th Selectmen's Business Meeting along with the Accounts Payable and Payroll Warrants approved. Mowing stipend amount questioned; Mowing Contract specifies \$1,960/mo. for 5 months. Town's portion is \$1,460 and Fairgrounds Advisory Board provides a check for \$500 from their account.

Town Office received a request to do volunteer work. A Community Service Program has not been put in place for the town due to liability concerns with insurance. Suggestion made to have individual contact MSAD#55. Selectmen agreed to create a policy in the near future.

Selectmen were asked to clarify wording in 30-Day Lien Notice letter mailed out and how it impacts the payment plan already in place. Selectmen addressed the resident's questions at the meeting. Discussion after resident left found the message may have been unclear. Selectmen plan to set up a time to meet with resident to clarify message.

Reviewed the Easement Agreement drafted by Dan Sherman from an easement agreement on file. Motion made to approve the Easement Agreement format. Seconded and approved. Selectmen signed the Agreement and gave instructions to file the document at the Registry of Deeds by owners of Fairground Pizza and Grill.

Motion made to accept the Action Request Form and the procedure as presented. Seconded and approved. Town Clerk will file document with the Recall Ordinance.

Thompson Park's fence inspection found sanding and painting maintenance required for entire fence. Tim Greene to do the sanding work in the spring of 2016 and the town will be responsible for painting afterwards.

IT Network (2 computers) Proposals from Scott Rowley and Grady Weed were reviewed/discussed. Selectmen want a quote to upgrade 'counter' computer. Kaye stated it would require a hard drive or a new computer. Selectmen will wait and purchase a new machine on next year's budget. Dan questioned Mr. Weed's plan for backing up the systems. Kaye indicated there's adequate storage in the new machines or could do daily transfers to flash drives. Emily asked if a decision had been made regarding use of 2003 Office or a new version. Emily and Karen agreed on latest version of Office (at our expense).

Motion made to purchase 2 new computers per ABC Computers proposal which includes Windows 7, current version of Office, labor cost to migrate HAVA, Trio and Vision software and data to the new computers, installation and correction of set up issues. Mr. Weed to provide a signed written agreement per his proposal specifications that states the selectmen's expectations and provides an area for selectmen's signatures. Seconded and approved. All the State's HAVA computer equipment is to be identified and stored on site.

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Update on Pending projects.

- **Culvert Grant** - Road Commissioner does not know of any issues to be addressed.
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- **Action Request form of Mr. Mrs. McAulliffe** – Sturgeon has work in the area next week and will meet with them. Follow up will be done by Emily.
- **Heli Modified, Inc.** – Awaiting a second opinion from a roofer. Follow up will be done by Karen.
- **CBDG Fund Projects** - Packet of proposals and spreadsheet created by Emily Ward ready to send to CBDG people in Augusta. Teresa Drown, Bangor Savings Bank will be cc'd.
- **Clark Insurance – Workers Compensation policy and AD&D policy review.** Stacey Karam reports approval for Clark to represent the Town took longer than expected but is progressing and Elaine's bond renewal is awaiting response from RHR Auditors.
- **Proposed Route 25/S Hiram road bypass** – New Teradyne drawings in hand. Karen to secure a copy of drawings and original proposal from Teradyne for office review. Meeting at 6 p.m. August 12th with Sophia's owner, Bob Sturgeon, Teradyne and Selectmen.

RHR Smith questioned regarding their dates on the letter they sent to the town. Meeting with Christina Howe, RHR Auditor scheduled for Wednesday, July 22nd at 6 p.m.

Karen is preparing an RFP for the Sand and Salt Shed to include removal of sand mix off sills.

Maintenance work on Fairgrounds rental house found rotted timbers to replace. Selectmen discussed the requirement of going out to bid for items over \$1,000.00. Town does not have a policy in place. An August workshop will be used to create an RFP policy.

Selectmen are researching town owned property on Sokokis Trail. Found two State Statues to determine legal ownership. Ownership, use of the land and is land habitable are questions to answer. Emily offered to contact MMA Legal for input.

Informational Meeting to investigate interest in creating a committee to develop a Medical Marijuana Ordinance for Cornish scheduled for 7 p.m. on Wednesday, July 29th at the Fire Station.

Dan asked if there is any interest in trying to align our fiscal year to July 1 to June 30. Change would impact Town Meeting, Elected Officials terms, real estate tax period, etc. No determination made but will continue to contemplate it.

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Motion made to adjourn the meeting.