

**Town of Cornish**  
**Selectmen's Business Meeting**  
**May 13, 2015**

Dan Sherman, Emily Ward and Karen James were present for the business meeting.

Selectmen Business Meeting Minutes and Warrants for Payroll and Accounts Payable were reviewed and signed.

Invoices submitted for payment for sweeping and removal of winter sand were a topic discussed.

Wes Sunderland, CEO to perform an inspection of the rental house at the fairgrounds once it's vacated (June 1<sup>st</sup>). Steve Smith, Maintenance Officer will be present for the Fairgrounds Advisory Board.

Kaye Blake provided an update on trainings scheduled. Bank Authorization form completed and returned to Bangor Savings Bank. Surety Bond application is filled out, awaiting a recommended amount from Clark Insurance. Right To Know training done, Vital Statistics and Voter Registration remain to be scheduled.

Vision Appraisal data downloaded by Kaye and Vision Appraisal will upload it to a new website format they have developed. All data entry to be held off until Vision's upload to the website is completed.

Wes Sunderland's attempts to locate an interim plumbing inspector for the town were unsuccessful. State Plumbing Inspectors Dana Tuttle and Brent Larson will meet with Wes here and explain their policy to work with new inspectors for a year to a year and a half while obtaining certification.

The CEO was asked to create a system to follow up on any outstanding building permits. If work hasn't begun within 18 months the permits are closed and if work completed a Certificate of Occupancy is issued. Selectmen would like to see dates of follow up inspections and the results included.

CEO's site walk of R0 - L David Whitney's "camp" found the building does not have to be moved. According to our maps the building is on the edge of the Resource Protection in the mild side at that.

The Planning Board has been informed of Government Regulation Section 6409 enacted in 2012 basically says in order to expedite communications, which is vital to the employment and economic livelihood of communities, the addition/repair of apparatus to communications towers do not have to go through planning board regulations. A permit is still required.

Four proposals for mowing received; Sprague Enterprise \$2,090.00 3/3, Brandon Fenderson \$9,800.00 3/3, J&S Landscape & Masonry \$9880.00 3/3, and Lawn N' Order \$9,100.00 2/3. Dan reports a conversation with Rich Ruhlin indicating his satisfaction with Blais Whitney. Motion made that once references and insurance check out, selectmen accept Brandon Fenderson's bid for mowing. Seconded and approved. Verify Workers Comp for employees or Predetermination of Independent Status from the State.

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Selectmen discussed communication from Meredith Harding regarding the prior use of the old Harrington Lot as a park/green space currently being used for parking. Selling the property was proposed, use as a parking area to solve parking issues, and research the Comprehensive Plan for clarification of designation as Mill Stream Park/Green space. It was agreed to research when the town acquired the parcel from DOT.

School volunteers approved to do Community Service in Cornish but will not provide supervision. Town's insurance carrier indicates coverage falls under General Liability. Liability is triggered by negligence on the town's part. Selectmen agreed to schedule volunteers to do raking on June 8, 9, 10, and 11 from 8am to noon.

New computer requirements discussed. Several companies will be asked to evaluate and build a proposal for our needs. Emily will get information she's collected to Kaye for her to do research and talk with other towns.

A percentage of the CBDG funds will be held in escrow for repairs and maintenance to the building occupied by Heli Modified, Inc. Item tabled pending a site walk at the building.

Motion made to approve Lisa Pease's request to use the fire station on June 27<sup>th</sup> for a baby shower. Requirements are a \$100 refundable cleaning deposit and a Certificate of Insurance covering the event. Seconded and approved.

Kaye Blake asked draft a letter to Dennis Lowd - his Independent Contractor Status has expired and a letter to Kathaleen Quinan, ACO asking her to contact the office to discuss her working status with the town.

Kevin Mason is no longer able to perform duties as Constable. John MacIntyre indicated a willingness to take over. Motion made to ask John MacIntyre to be the town's Constable, if willing he will be Appointed and given an Oath of Office. Seconded and approved.

Emily has completed the land transfers and is working on Personal Property. Elaine will update the Tree Growth tables in Vision Appraisal software with 2015 rates.

Selectmen Ward and Sherman met with FEMA representative to review the town's claim for the blizzard. The town did not meet FEMA's threshold amount of \$3,040 and withdrew the claim.

Ron McKinney at the Midway Motel and Ed Moulton of Moulton Lumber were informed of the proposed Traffic Movement Project. Ed Moulton is on board and will attend hearing. Ron and Eileen McKinney brought up a couple of concerns; want to maintain access road for overflow parking and drainage issues on S Hiram Road beyond the motel. Sophia's owner was not available to meet with Karen, attempted a call but has not returned call. Karen will attempt another try. Landowner leasing property to Rite Aid is requesting a survey. Funds for the survey will be included in the project.

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Pike Hall Committee status discussed in light of selectmen assuming responsibility for the town office layout downstairs Norman Harding suggested disbanding the Committee. Emily conveyed the need for the Committee remains to address the upstairs requirements and Emily will request he set up a Pike Hall Committee meeting.

Steve Estes cut out section of paving sinking and corrected the problem. It was caused by the fence installation. Steve recommends the new walkway black top be sealed. Dan wants to stripe the parking lot at Pike Hall and will locate a stencil to identify handicap parking.

Exemption Report is due on June 1<sup>st</sup>, Emily reports she is contacting the Department of Maine Revenue for last item to complete the report. Selectmen will complete the report at the May 27<sup>th</sup> Business Meeting.

The timeframe for sending out the 30-day notices prior to lien going on was reviewed.

Heli Modified, Inc. contract with the town was reviewed for terms of rent payments.

Reviewed the compliance efforts of individuals with payment plans for outstanding taxes.

W.L. Sturgeon submitted a three-year plan to selectmen for their review. The plan outlines paving plans and general maintenance. He's waiting for an estimate from Gorham Fence for guardrails for Spur Road.

Motion made to adjourn the meeting.

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Karen James

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Daniel Sherman

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Emily Ward